

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

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M.T., on behalf of herself and her minor child,  
K.C.,

Plaintiffs,

-against-

NEW YORK CITY DEPARTMENT OF  
EDUCATION, NEW YORK CITY BOARD  
OF EDUCATION, and CHANCELLOR  
RICHARD CARRANZA IN HIS OFFICIAL  
CAPACITY,

Defendants.

-----X  
KEVIN NATHANIEL FOX  
UNITED STATES MAGISTRATE JUDGE

**ORDER**

20-CV-7544 (KPF)(KNF)

IT IS HEREBY ORDERED that a settlement conference shall be held in the above-captioned action on July 21, 2021, at 10:30 a.m. The conference will be held by telephone. The parties are directed to call (888) 557-8511 and, thereafter, enter access code 4862532. The parties are also directed to review and comply with the undersigned's Procedures Applicable to Cases Referred for Settlement, which may be found on the Court's website. As set forth in the procedures, no later than three days before the conference, the parties must provide Judge Fox: (1) a pre-conference letter; and (2) a completed attendance form; **these submissions shall be made via e-mail to: [elizabeth.potter@nysd.uscourts.gov](mailto:elizabeth.potter@nysd.uscourts.gov).**

Additionally, at least five days prior to the settlement conference, the parties must confer to engage in good-faith settlement negotiations. Should the parties resolve the litigation prior to the conference date, they must notify the undersigned, in writing, expeditiously.

Dated: New York, New York  
June 17, 2021

SO ORDERED:

  
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KEVIN NATHANIEL FOX  
UNITED STATES MAGISTRATE JUDGE